



G DFA Player & Coach Development Officer Job Description

Position Description Position Title: Player & Coach Development Officer

Employment Status: 12 month Contractor. Part Time, approx 8-10 hours per week

Reports to: G DFA Executive Committee.

Commencement: 1st December 2018 – 30th November 2019.

Applications Close: 16th November 2018.

G DFA goal is to grow and strengthen the football community, by providing opportunities that are affordable, accessible and inclusive for players and coaches. Our focus is to improve the playing experience for children and grow the talent of youth football whilst developing coaches to ensure a structured and consistent approach. The PCDM plays an integral part of the Associations strategic direction.

Key responsibilities

- Develop and implement programs for both player and coach development with a focus on innovative technical skill direction, advice for all club coaches under the G DFA Banner including SAP (Skills Acquisition Program). This includes overseeing the delivery of training, education and support to local club coaches.ie: attending training sessions at clubs.
- Coordinate & encourage Coaching Accreditation and Education in Courses, with a focus on Mini-Roo's Certificate (Grassroots Certificate) and Skill Training Certificate.
- Liaise and engage with preschools and primary schools in Griffith and Leeton in early part of the year (February/March) to influence player registrations plus implement football programs with the aim of growing the football brand. Includes managing & co-ordinating sessions to be run at schools, ensuring appropriate equipment is available.
- Conduct interactive and fun School Holiday Clinics for the Association.
- Manage, co-ordinate and implement Mini Roo's Kick Off Program including assistance to Coaches/Team Leaders. More information can be provided upon request.
- Assist with seeking Grant opportunities where possible and actively participate in seeking sponsorship opportunities.
- Implement Player Development Programs for players to improve their overall player performance
- Implement strategies to increase female participation, including organising a School Girls Gala Day and align with FNSW Female Football Week.
- Be an integral part of the business planning process and contribute to the ongoing evolution of G DFA's strategic plan. This includes implementing current events already planned such as a Regional Youth Cup.

- Branding – Assisting in raising and promoting the branding profile and working closely with marketing co-ordinator
- Attendance of monthly Committee Meetings when required

Note: Accountabilities and objectives may be changed in consultation with the G DFA Executive to reflect the needs and future direction of the Association.

Criteria

- Current Paid Working with Children Check.
- Current motor vehicle licence and suitable transport.
- Ability to work weekends and after school hours
- To take direction and work in conjunction with the G DFA Executive Committee
- Excellent communication and presentation skills and the ability to swiftly build relationships and credibility as the “go-to” person for players & coaches.
- Have an understanding of football competitions and Football NSW
- Sound understanding of modern football innovations in both player and coach development
- Appropriate coaching accreditation, Note: This is desirable but not essential as further training can be provided.
- Exceptional written skills
- Produce timely reports and recommendations.
- Self-motivated, passionate about football with drive to succeed at the highest levels
- Computer literacy

Benefits

- Competitive salary
- Flexible working arrangements

Applications should include a short cover letter of no more than one page addressing the Criteria and a CV outlining personal details, qualifications, work history and experience and the contact details of two referees.

Applications close 16th November 2018.

**To be emailed to Michelle O’Conner – Secretary of Griffith & District Football Association.
gdfa.secretary@gmail.com**